



## **606.05 Indigent Inmates**

Number Series: 600 - Corrections Division

Sheriff's Approval: Digital

Approved Date: February 1, 2019

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Review Frequency: Annually

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### **606.05-1 Policy**

- I. Indigent inmates are defined as inmates with less than 1.00 dollar in their Personal Money Account.
- II. New arrestees with less than 1.00 dollar in their account will have the balance applied to the initial indigent inmate package.
- III. Inmates previously having account funds in excess of 1.00 dollar and having previously ordered commissary items and now having a current balance of less than 1.00 dollar must wait 14 days from the delivery of the last commissary purchase before requesting an indigent inmate package. Inmates with less than fifty 50 cents in account funds will have the balance applied to the initial indigent inmate package.
- IV. Indigent inmates will be supplied writing materials and postage to maintain community ties. Items will be delivered on commissary delivery days.

### **606.05-2 Procedure**

- I. Inmates must use the "Phone it in" system.
- II. Indigence status will be verified by Swanson Commissary Services.
- III. Indigent inmates will be eligible to receive additional indigent inmate packages every 14 days of continued indigence.

### **606.05-3 Indigent Package Contents**

- I. Two envelopes
- II. Two sheets of paper
- III. One pencil
- IV. One bar of soap

- V. One bottle of shampoo
- VI. One toothpaste
- VII. One short toothbrush

#### **606.05-4 Delivery of Indigent Package**

Indigent inmate packages shall be delivered to the inmate by the Control Deputy.

#### **REFERENCES**

State/Federal Regulations:  
Florida Model Jail Standards

FCAC:  
N/A

PREA:  
N/A

Forms:  
N/A

Other Policy/ Procedure References:  
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